**Meeting Logs**

Week Eight, 4.22.2015 1:00 p.m.

**Items discussed**

1. Team discussed about the project plan
2. At least six hours a day spend on the project
3. Work together towards a common goal
4. Have meetings in regular basis
5. Reviewed project requirement
6. Set a timer to let the system update regularly
7. Reviewed triple L files, which have been developed recently, to make sure everybody in the team understand what is going.
8. Reached a number of common agreements about triple L files.
9. Decided to use JS Query to write both front and back end JavaScript files.
10. Talk about several details of the system’s design
11. Encryption problem was discussed during the meeting and we decided to ignore this question and only focus on implementing the functions.
12. Declared the final product we want
13. Discussed about the scalability
14. Discussed formatting of documents, files, and logs, decided API can only include functions that could be quoted

Work-load distribution:

Front-end:

* Kun Liu: Html files, CSS files, front-end JS files, documents preparation, external connection(to Shayne and Louis)
* Ruiliang Gong: front-end JS files, coordinating front and back end

Back-end:

* Qiao Zhang: Contracts, triple L files
* Qiao Zhao: Contracts, back-end JS files